

Harter Secrest & Emery LLP

ATTORNEYS AND COUNSELORS

DIVERSITY SCHOLARSHIP PROGRAM

At Harter Secrest & Emery LLP, we are committed to the ongoing development of a diverse work force. We believe that by continuously broadening the diversity of our attorneys that we provide better service to our clients and create a richer work environment. As part of this commitment to diversity, and in an effort to provide students with support in pursuing a law degree, we have established the Harter Secrest & Emery LLP Diversity Scholarship Program.

WHAT IS THE HARTER SECREST & EMERY LLP DIVERSITY SCHOLARSHIP PROGRAM?

The Harter Secrest & Emery LLP Diversity Scholarship Program was established in 2005. The firm awards two 1L law students with (1) a \$7,500 scholarship to be applied to the student's second year tuition and (2) a paid summer associate position in the firm's Rochester or Buffalo, NY office between the student's first and second year of law school.*

WHO IS ELIGIBLE FOR THE DIVERSITY SCHOLARSHIP PROGRAM?

To be eligible for the Diversity Scholarship, the applicants must be full-time currently enrolled 1L law students who are in good standing at an accredited law school. First-year students who are members of populations historically underrepresented in the legal profession are encouraged to apply.

WHAT ARE THE SELECTION CRITERIA?

In addition to the eligibility requirements set forth above, recipients will be selected on the basis of the following criteria: (1) individuals must possess an academic record, interest and capacity that evidence great promise for a successful career during the remainder of law school and in the legal profession; and (2) individuals must contribute to the diversity of the student body at their law school. Although a disclosure of financial circumstances is not required, a demonstrated need for financial assistance may be taken into consideration. Diversity Scholarship recipients will be chosen based upon the Firm's review of all scholarship applications and interviews conducted with scholarship finalists.

HOW DO I APPLY?

In order to apply for the Diversity Scholarship, complete the online application and submit all required materials to:

Cristy Gordon, Legal Recruiter
 Harter Secrest & Emery LLP
 1600 Bausch & Lomb Place
 Rochester, New York 14604
 Phone: 585-231-1414
cgordon@hselaw.com

The online application can be found by clicking [here](#).

* Diversity Scholarship recipients who are interested in returning to work at Harter Secrest & Emery LLP for a second summer will be asked to reapply to the firm after the conclusion of the student's 1L summer.



ROCHESTER

1600 Bausch & Lomb Place
 Rochester, NY 14604-2711
 585.232.6500

BUFFALO

50 Fountain Plaza, Suite 1000
 Buffalo, NY 14202-2293
 716.853.1616

ALBANY

111 Washington Ave., Suite 303
 Albany, NY 12210-2209
 518.434.4377

CORNING

8 Denison Parkway East, Suite 403
 Corning, NY 14830
 607.936.1046

NEW YORK CITY

733 Third Avenue
 New York, NY 10017
 646.790.5884

WHEN IS THE APPLICATION DUE?

The Diversity Scholarship application must be received by Harter Secrest & Emery LLP **on or before Monday, January 24, 2022.**

WHAT IS THE PROCESS BY WHICH THE DIVERSITY SCHOLARSHIP RECIPIENT WILL BE SELECTED?

The Hiring Committee at Harter Secrest & Emery LLP will review all applications that are complete and received in a timely fashion. The top applicants will be considered finalists and will be invited to interview with the firm's Hiring Committee on Friday, February 4, 2022. After conducting the interviews, the Hiring Committee will select the Diversity Scholarship winners. Once the winners have been notified of their selection as a recipient of the Diversity Scholarship, they must accept or decline the Diversity Scholarship within two weeks of notification.

WHEN WILL THE DIVERSITY SCHOLARSHIP WINNER BE SELECTED?

The Diversity Scholarship winners will be selected on or about February 18, 2022.

FAQS

For frequently asked questions, please see the attached Schedule A. ■

SCHEDULE A

HSE DIVERSITY SCHOLARSHIP FAQs

REFERENCE LETTERS

- Q.** Can reference letters be emailed directly by the professor or employer, or should they be sent via regular mail?
- A.** Reference letters can be sent via regular mail or emailed. However, if the reference letter will be sent via email, it must be sent directly from the employer or professor, not from the student.
- Q.** Is it required that one reference letter come from an employer and one from a professor?
- A.** Yes, in order to apply for the scholarship, we require one letter from an employer and one from a law school professor.

WRITING SAMPLE

- Q.** How long should my writing sample be?
- A.** Although there is no required minimum or maximum number of pages for the writing sample, we recommend a sample that is 5-7 pages in length.

TRANSCRIPT

- Q.** What if my official law school transcript is not available before the submission deadline?
- A.** If your official transcript is not available before the submission deadline, please submit an unofficial copy of your fall semester grades and forward the official transcript when it becomes available.

WHO CAN APPLY

- Q.** I'd like to apply for the diversity scholarship, but I'm not sure whether I am considered a "diverse" candidate.
- A.** We ask that each scholarship applicant identify in the application how he/she will add to the diversity of our Firm. We do not place any restrictions on what constitutes diversity; it is open to the applicant's interpretation. However, students who are members of populations historically underrepresented in the legal profession are encouraged to apply.
- Q.** Is a student able to receive the scholarship money even if he or she is unable to participate in the Summer Program at HSE?
- A.** No. In order for a student to receive the scholarship award, the student must participate in the HSE Summer Program.

JOINT J.D./MASTER DEGREE STUDENTS

- Q.** I am a joint JD/MBA student and would like to apply for the diversity scholarship. Am I eligible?
- A.** Yes, you are eligible for the diversity scholarship, but only if (i) you are currently in your first year of law school or (ii) you have completed only the first year of the law school component of your joint degree.

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